

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday, June 13, 2018
7:00 pm • Library Lower Level**

The meeting was called to order at 7:10 pm by Vice President Virginia Chandler. The following trustees were present: Secretary Tina Ward, Trustee Deborah Pearson, and Trustee Tim Scanlon. President Kim Shine, Treasurer Elizabeth Topa, and Trustee Helen Tomczuk were absent with notification. Library Director Nicki Seidl was also present.

Tim Scanlon motioned to approve the Minutes of the Regular Meeting of May 16, 2018, seconded by Tina Ward. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for May 2018. Tim Scanlon motioned to accept the Treasurer's report for audit, seconded by Tina Ward. The motion passed unanimously. Tim Scanlon motioned to approve the list of checks for payment of bills for June 2018, seconded by Tina Ward. The motion passed unanimously.

There was no public participation.

Nicki Seidl presented the librarian's report in written format. Technical Services Manager Kerrie Stone retired on May 31. Samantha Alders' last day was May 26. Andrew Lundeen was hired as a Technology Assistant. Youth Services Assistant Cindy Gaz is retiring July 24. Bob Erlich raised over \$800 in sales of plants from the butterfly garden, which offsets the expense of maintaining the garden throughout the season. Evergreen Park resident Caroline Egan, a senior majoring in English at Eastern Illinois University, is interning at the library this summer. A big thank you to Ana Gomez for organizing baskets for the plant sale drawing. The 8' x 4' timeline of Evergreen Park's history is on display in the lobby. The staff room is repainted and carpet replaced with attic stock. Illinois Roof Consulting Association is preparing specifications for the roof replacement. An executed grant agreement for the \$125,000 construction grant was received from the Illinois State Library. The summer reading program began June 1. All departments are to be congratulated for organizing fun, entertaining, and educational programs.

Old Business:

The revised Employee Handbook was distributed in board packets. The Board will approve the handbook at the July 11 meeting.

New Business:

- Approval of the request from Luna Cleaning Services for an increase in the monthly cleaning fee was postponed until July 11.
- Tim Scanlon motioned to approve the renewal of the Illinet/OCLC Services Agreement for fiscal year 2019, seconded by Deborah Pearson. The motion passed unanimously.
- Tim Scanlon motioned to approve Resolution 2018-2: A Resolution Adopting Prevailing Wage Standards pursuant to 820 ILCS 130/1 *et seq.*, The Illinois "Prevailing Wage Act." Virginia Chandler seconded the motion. The motion passed unanimously by roll call vote:

Aye: Chandler, Pearson, Scanlon, Ward

Nay: None

Absent: Shine, Tomczuk, Topa

There being no further business to discuss, Tina Ward motioned and Deborah Pearson seconded to adjourn the meeting at 7:20 pm. The motion passed unanimously. The next regular meeting of the Evergreen Park Public Library Board of Trustees will be July 11, 2018 at 7:00 pm.

Respectfully submitted,

A handwritten signature in blue ink that reads "Nicki Seidl". The signature is written in a cursive, flowing style.

Nicki Seidl, Secretary Pro-Tem