

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday February 14, 2018
7:00 pm- Library Lower Level**

The meeting was called to order at 7:10 pm by President Kim Shine. The following trustees were present: Virginia Chandler (Vice President), Tina Ward (Secretary), Elizabeth Topa (Treasurer), Helen Tomczuk (Trustee), Deborah Pearson (Trustee), Tim Scanlon (Trustee). Library Director Nicki Seidl was also present.

President Kim Shine led us all in the Pledge of Allegiance.

Virginia Chandler made a motion to approve the Minutes of the Closed Meeting to Interview Library Trustee Candidates of September 21, 2017. Helen Tomczuk seconded the motion - the motion passed unanimously.

Helen Tomczuk made a motion to approve the Minutes of the Closed Meeting to Interview Library Trustee Candidates of September 25, 2017. Virginia Chandler seconded the motion - the motion passed unanimously.

Helen Tomczuk made a motion to approve the Minutes of the Closed Meeting to Interview Library Trustee Candidates of September 26, 2017. Virginia Chandler seconded the motion - the motion passed unanimously.

Helen Tomczuk made a motion to approve the Minutes of the Closed Meeting to Interview Library Trustee Candidates of October 4, 2017. Virginia Chandler seconded the motion - the motion passed unanimously.

Helen Tomczuk made a motion to approve the Minutes of the Regular Meeting of January 10, 2018. Tim Scanlon seconded the motion - the motion passed unanimously.

The **Treasurer's Report** was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for January 2018. Helen Tomczuk made a motion to accept the Treasurer's report for audit, seconded by Deborah Pearson. The motion carried unanimously. The Board reviewed the list of checks submitted for payment for February 2018. Helen Tomczuk made a motion to accept the list of checks; Deborah Pearson seconded the motion; the motion passed unanimously.

Public Participation: none.

Librarians Report: Nicki Seidl presented the librarian's report in written format. A big thank you to ALL of the staff for their hard work and participation and financial support at the Sip and Sample fundraiser on February 10, 2018; a special thank you to Ana Gomez, Anna Wassenaar, Linda McKeown, Maureen Bieganski, Mary Black, Julie Keaty, Debra Shannon, Kerrie Stone, Diana Mazurksi, Jim Litak, and Earline Taylor. The Sip and Sample Fundraiser made ~\$4600.00. Linda McKeown received her stamp and can perform notary services. Anna Wassenaar, Christian Brown, and our library science student interns are preparing the audio and visual material for the 125th anniversary traveling exhibit. Julie Keaty is working with LibraryMarket to configure the new online program calendar and room reservation system. We expect to be operational March 1, 2018. The first session of Dart Foundation funded Lynda.com staff-facilitated meetu-ups will occur March-May. Topics include excel, HTML, PowerPoint and presentation skills, programming fundamentals and Word. Staff facilitators for Lynda.com are Julie Keaty, Rachael Baldwin, Donna Bailey, Christina Brown and Jessica Ramos. The Live and Learn Construction grant for roof replacement was submitted January 12, 2018. A special thank you to Jim Shine for gathering valuable information from his work contacts.

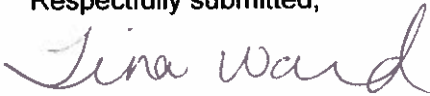
Old Business: Helen Tomczuk made a motion to approve the revisions to Meeting Room Use Policy with the following revisions on page one (replace the word "must" with "will" in the last bullet point at the bottom of the page and on page 2 with the addition of the word "May" to the meeting dates schedule. Elizabeth Topa seconded the motion. The motion passed unanimously.

New Business:

- Deborah Pearson made a motion to approve the proposal from Project Green Environmental Solutions, Inc., 1501 Circle Ave., Forest Park, IL 60130 to convert exterior lighting to LED for \$3,874. Tina Ward seconded the motion - the motion passed unanimously.

There being no further business to discuss Helen Tomczuk made a motion to adjourn the meeting at 7:48 pm; Elizabeth Topa seconded the motion: the motion passed unanimously. The next regular meeting of the Evergreen Park Public Library Board of Trustees will be March 14, 2018, at 7:00 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tina Ward".

Tina Ward
Secretary EPPL