

Evergreen Park Public Library Foundation
Board of Directors
Meeting Minutes, May 2, 2023

- I. The meeting was called to Order at 7:03 pm. In attendance: President Jewanna Apawu, Vice President Rebecca Reece, Treasurer Warren Johnson, Secretary Jacqueline Cibrian, Director Debra Grand, Director Cindy Morrissey, Community Member Laura Shallow, Library Liaison Jenna Harte-Wisniewski, Library Director Frank Murray.
- II. Approval for Minutes: Motioned by Debra Grand, seconded by Warren Johnson.
- III. Treasurers balance \$76, 537.22. There was a debit of \$764.72 for tote bags and \$975 for the water bottle fountain, and a credit from Credit Piggy. There is a balance of \$75,076.81. Debra Grand motioned for approval, seconded by Jacqueline Cibrian.
- IV. Grant Committee report: Jewanna Apawu reports a little bit of action by sharing Google documents with members, containing grants identified with details. Frank Murray has started the application on one of the grants. The committee has explored a number of grant options including Dollar General and a rolling grant from Jewel-Osco. The Committee shared updates for Career Online High School and a possible need for more funding in hopes to double enrollment.
- V. Events Committee report: Plans to meet mid-May. Trivia Night will be canceled and explored as a future fundraiser. The committee shared that Sip & Sample will return in the coming winter. There are plans to identify another local restaurant to partner on another fundraiser. Sean Kelly's State Farm made a donation of \$750 for the Summer Reading Kick Off Party on Friday, June 10. Their sponsorship will allow the purchase of Rainbow Cone ice cream to give out to families. Volunteers are being called to action to help with the event. Prize Baskets will be assembled and put on display by June 1 to increase fundraising for the summer.
- VI. Library Directors Report: The Helen Cuprisin Earth Day event raised over \$2,000 and had a great turnout. There was over \$600 in ticket sales with a \$400 donation from Helen's family who also sold over \$1,000 in tickets. Helen's granddaughter wants to donate time for table garden tips of growing. Frank & Jewanna will gather merchant proposals for new POS to replace current PayPal terminals. They will have more information in the August Meeting. The Foundation is exploring the Double Good Popcorn Fundraiser where half of the proceeds will go to the library. Frank also discussed the idea of sponsoring a Library Virtual Tour with Midwest Pano. Attraction to this is the widgets that are on the tour with hopes of increasing traffic to the library and website. Costs are estimated at \$2,750 once the tour is done plus \$289.00 hosting fee annual, with the annual fee to be paid by regular library budget.
- VII. Old Business: The company that would have helped with the Endowment Fund has now increased the minimum for joining in at \$1,000,000.00. This conversation will be revisited. Debra & Jewanna are working on Foundation Board packets for prospective members. These will be inclusive of role responsibilities and expectations. The Foundation also plans to have a representative at the Library Board meetings.

- VIII. New Business: The Foundation will revisit the item of increasing the “swag” budget in August. Debra motioned the approval of EP Podcast Ads totaling \$450.00, Becky seconded and the item was approved.
- IX. Next meeting: August 1,
- X. Meeting adjournment 8:09 pm: Motioned by Warren Johnson, Seconded Debra Grand & Jacqueline Cibrian

Respectfully submitted by
Jacqueline Cibrian, Secretary
Evergreen Park Public Library Foundation