

**Minutes of the Evergreen Park Public Library  
Board of Trustees  
Wednesday, April 12, 2023  
7:00pm, Library Lower Level**

The meeting was called to order at 7:07pm by President Kim Shine. The following trustees were present: Vice President Deborah Pearson, Treasurer Helen Tomczuk, Secretary Kate Bradley, Trustee Elizabeth Topa, Trustee Katie Friend, and Trustee Laura Sexton. Library Director Frank Murray was also present. Nancy North, Mary Beth and Ann Topa were also in attendance.

President Kim Shine led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the Minutes of the Regular Meeting of March 8, 2023. Seconded by Laura Sexton. The motion passed unanimously.

The Treasurer's Report was presented by Frank Murray. With his guidance, the Board reviewed the financial statements for March 2023. Deborah Pearson motioned to approve the Financial Report for March 2023. Seconded by Katie Friend. The motion passed unanimously.

Elizabeth Topa motioned to approve the list of checks for April 2023 for the payment of bills. Seconded by Laura Sexton. The motion passed unanimously.

**Public Participation:**

Mary Beth and Ann Topa were "glad to be had" at the last meeting as their mother as a Trustee.

Nancy North came to the meeting to observe. She will be sworn in next month as an EPPL Trustee.

**Director's Report:**

Director Frank Murray went through the highlights from the last month. Many thanks to Mary Kay for the successful spring book sale. It brought in over \$1,100! The summer book sale is scheduled for July 31-August 6, 2023.

The improvements around the library are wrapping up. The burglar alarm work will be finished this week. The satellite security camera will be installed next week. And, fresh mulch will be put around the library soon.

**Old Business:**

None.

**New Business:**

Elizabeth Topa motioned to approve the 5-Year Sprinkler Test Proposal from F.E. Moran, Inc. 2165 Shermer Road, Suite D, Northbrook IL 60062 for a total of \$2,901.00. Seconded by Deborah Pearson. The motion passed unanimously.

Helen Tomczuk motioned to approve the closing of the Library on Friday, June 30, 2023 at 3pm. Seconded by Laura Sexton. The motion passed unanimously.

A new Disaster Plan was passed out. The staff and Director Frank Murray are going through the Plan to make sure it is up to date. The police and fire department will also be consulted to make sure everything is covered.

The Board of Trustees are very thankful for Katie Friend and Elizabeth Topa for all that they have done on our board. We hope to see them at events in the future. Frank read a proclamation from the Village for Elizabeth Topa that will be read at the next village board meeting on Monday, April 17, 2023.

There being no further business to discuss, a motion to adjourn was made by Elizabeth Topa, seconded by Katie Friend. President Kim Shine adjourned the meeting at 7:51pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, May 10, 2023, at 7:00 pm in the conference room.

Respectfully submitted,

  
Kate Bradley, Secretary