

**Minutes of the Evergreen Park Public Library  
Board of Trustees  
Wednesday, March 8, 2023  
7:00pm, Library Lower Level**

The meeting was called to order at 7:06pm by Vice President Deborah Pearson. The following trustees were present: Treasurer Helen Tomczuk, Secretary Kate Bradley, Trustee Elizabeth Topa, Trustee Katie Friend, Trustee Laura Sexton. President Kim Shine arrived a little bit later in the meeting. Library Director Frank Murray was also present. Mary Ann Walczak and Kieran Kellan were also in attendance.

Vice President Deborah Pearson led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the Minutes of the Regular Meeting of February 8 ,2023. Seconded by Laura Sexton. The motion passed unanimously.

The Treasurer's Report was presented by Frank Murray. With his guidance, the Board reviewed the financial statements for February 2023. Elizabeth Topa motioned to approve the Financial Report for February 2023. Seconded by Katie Friend. The motion passed unanimously.

Elizabeth Topa motioned to approve the list of checks for March 2023 for the payment of bills. Seconded by Katie Friend. The motion passed unanimously.

**Public Participation:**

Kieran Kellan was at the meeting observing. Kudos to him for attending these meetings and wanting to know what is going on here!

Mary Ann Walczak asked about how you go about running for the library board? Vice President Deborah Pearson and Helen Tomczuk explained the process. It was suggested that we have a night where people could ask questions to the people running before the election. It was pointed out that you can invite candidates but you cannot mandate they be there.

Mary Ann Walczak also suggested we ask the village to get on the calendar that is on the village website to announce our meetings every month. Frank said he'd look into it.

**Director's Report:**

Director Frank Murray went through the highlights from the last month. The Foundation had their meeting last night (March 7). They approved the purchase and installation of a water bottle filling station to coincide with the Earth Day celebrations. They also have a Culvers fundraiser scheduled for April 24th and a trivia night scheduled for Friday, August 25th.

The Community Job Fair was a success. 170 people attended with head shots taken, resumes worked on and even interviews! We can't wait to see how many new jobs come out of this.

## Old Business:

Seven people, including Trustees Helen Tomczuk and Katie Friend attended the Community Focus Group meeting on February 22, 2023. Many ideas came out of the meeting that we can start on now. For instance, we just started bilingual storytime. 30 people were there! We also had a craft night, with 18 came out for it. Auto renewals also were discussed. Helen was happy she was there to explain why we have not done that yet. It was pointed out that homeschool parents need a longer time with the books and have many books on hold.

## New Business:

Frank put together a great flyer to be mailed out to everyone in the village. The information was pulled from the Illinois Public Library Annual Report.

Helen Tomczuk motioned to approve the Public Participation Policy. Seconded by Elizabeth Topa. A vote was taken, 1 aye, 5 nays. After much discussion about recording statements during a meeting as second motion was made by Katie Friend to approve the policy without the #5 statement about recording during meetings. Seconded by Kate Bradley. A vote was taken, 5 ayes, 1 nay. The motion passed.

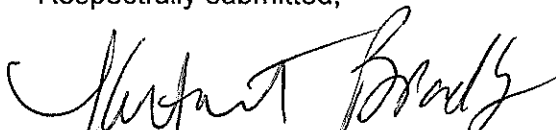
Election of Trustees is in April. The new board members will have an orientation. In the past a binder was put together with the Boards policies, and any information they will need. The Board agreed this was a huge help. Frank will make binders for incoming Trustees as well as a thumb drive with the information on it. Also, a name badge will be ordered.

Helen Tomczuk motioned to approve the Security Camera and Electrical Work in Satellite Parking Lot from Heritage Technology Solutions (HTS), 13600 S Kenton Ave, Crestwood, IL 60445, for a total of \$3,623.97. Seconded by Katie Friend. The motion passed unanimously.

Helen Tomczuk motioned to approve the estimate from Brennan Electric Inc, 9209 S Lawndale Ave, Evergreen Park, IL 60805 not to exceed \$4500.00, by adding another quad plug further down the pole, for library use only. Seconded by Kate Bradley. The motion passed unanimously.

There being no further business to discuss, a motion to adjourn was made by Helen Tomczuk, seconded by Katie Friend. Vice President Deborah Pearson adjourned the meeting at 8:40 pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, April 12, 2023, at 7:00 pm in the conference room.

Respectfully submitted,



Kate Bradley, Secretary