

**Minutes of the Evergreen Park Public Library  
Board of Trustees  
Wednesday, January 11, 2023  
7:00pm, Library Lower Level**

The meeting was called to order at 7:02 pm by Vice President Deborah Pearson. The following trustees were present: Treasurer Helen Tomczuk, Secretary Kate Bradley, Trustee Elizabeth Topa, Trustee Laura Sexton, and Trustee Katie Friend. President Kim Shine was absent with notification. Library Director Frank Murray was also present. Mary Ann Walczak and Kieran Kellan were also in attendance.

Vice President Deborah Pearson led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the Minutes of the Regular Meeting of November 9, 2022. Seconded by Laura Sexton. The motion passed unanimously.

The Treasurer's Report was presented by Frank Murray. With his guidance, the Board reviewed the financial statements for November and December 2022. Elizabeth Topa motioned to approve the Financial Report for November and December 2022. Seconded by Laura Sexton. The motion passed unanimously.

Katie Friend motioned to approve the list of checks for December 2022 for the payment of bills. Seconded by Elizabeth Topa. The motion passed unanimously.

Kate Bradley motioned to approve the list of checks for January 2023 for the payment of bills. Seconded by Helen Tomczuk. The motion passed unanimously.

**Public Participation:**

Mary Ann Walczak asked about cameras being installed in the remote lot. That will be addressed later on in the meeting, under new business. Mary Ann also brought up the idea of having a sort of inspiring wall of the people in Evergreen Park. Mary Ann thinks knowing people in our town that have been successful will inspire the younger generation to do big things.

Kieran Kellan sat in on the meeting to see what we are all about. We welcome him!

**Director's Report:**

Director Frank Murray went through the highlights from the last month. CMS is finally going to get their library cards on their ID! The students will have access to many more resources. Mary Black acquired a \$2,000 donation from Beverly Ride On to fund the Stacks Social Club!

The holiday programs were very popular this year! Thanks to Youth Services :) Great job!!

One thing not in Frank's report is that the fireplace was checked and cleaned. It was going on when people were not in the building. The settings have been changed so it will not go on when no one is around.

**Report from the Evergreen Park Public Library Foundation:**

The Foundation Board has voted to buy the library a large format printer! This was one of the suggestions from the survey that was done this fall. They are also supporting the Summer Reading program.

The Foundation is super excited to reveal the 3D printer they acquired from OSF. The reveal party is Saturday, January 14th, 1-3pm.

**Old Business:**

Focus groups will be getting together February 15th or 16th in the evenings. The groups will expand on topics that were brought up in the strategic plan.

**New Business:**

Helen Tomczuk motioned to approve the FY2023 Illinois Public Library Per Capita Grant. Laura Sexton seconded. The motion passed unanimously.

Helen Tomczuk motioned to approve the 3D Printing Policy. Elizabeth Topa seconded. The motion passed unanimously.

Helen Tomczuk motioned to approve 2023 Employee Handbook Revisions. Laura Sexton seconded. The motion passed unanimously.

After much discussion, the Board as a whole tabled the Capital Repair/Replacement Plan and Security Alarm Proposal until next month. After getting more information and pricing, we will be able to make a more informed decision.

There being no further business to discuss, a motion to adjourn was made by Helen Tomczuk, seconded by Laura Sexton. Vice President Deborah Pearson adjourned the meeting at 8:24 pm.

The next regular meeting of the Evergreen Park Public Library will be Wednesday, February 8, 2023, at 7:00 pm in the conference room.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kate Bradley".

Kate Bradley, Secretary