

**Minutes of the Evergreen Park Public Library  
Board of Trustees  
Wednesday, November 9, 2022  
7:00pm, Library Lower Level**

The meeting was called to order at 7:10 pm by President Kim Shine. The following trustees were present: Vice President Deborah Pearson, Secretary Kate Bradley, Trustee Elizabeth Topa, and Trustee Katie Friend. Treasurer Helen Tomczuk and Trustee Laura Sexton were absent with notification. Library Director Frank Murray was also present. Mary Ann Walczak was also in attendance.

President Kim Shine led the assembly in the Pledge of Allegiance.

Katie Friend motioned to approve the Minutes of the Regular Meeting of October 12, 2022 with corrections. Seconded by Deborah Pearson. The motion passed unanimously.

The Treasurer's Report was presented by Frank Murray. With his guidance, the Board reviewed the financial statements for October 2022. Elizabeth Topa motioned to approve the Financial Report for October 2022. Seconded by Deborah Pearson. The motion passed unanimously.

Kate Bradley motioned to approve the list of checks for November 2022 for the payment of bills. Seconded by Katie Friend. The motion passed unanimously.

**Public Participation:**

Mary Ann Walczak attended the meeting bringing along a book that she thinks would be a start to get back to an "Evergreen Reads" program or to get people introduced to civics. The book is called *How to Read the Constitution and Why* by Kim Wehle.

**Director's Report:**

The EPPL Foundation is promoting "Giving Tuesday" again this year online and in person. The prompt is "Why the Library is important to me..."

Director Frank Murray is working up a new list of projects to be done around the library.

OSF bought the library a 3D printer. It should be arriving next week. We are hoping for a launch party January 14th with local media and Trustees. Thank you OSF!!!!

**Old Business:**

The new parking lot is just about done. The fence has been delayed, but it is coming! Next up are quotes for a camera in the remote lot.

Trustee Deborah Pearson asked about the letter of communication about pay increases for staff. Director Frank Murray will email it out in a few days.

**New Business:**

Deborah Pearson motioned to approve the FY2023 levy request in the amount of \$1,404,024.00. Elizabeth Topa seconded. The motion passed unanimously.

Elizabeth Topa motioned to approve the Audit Services Contract from GRA Accounting, Auditing and Consulting, 44 North Walkup Avenue, Crystal Lake, IL 60014, submitted by George Roach for the years ending December 31, 2022, 2023, and 2024. Seconded by Katie Friend. The motion passed unanimously.

Elizabeth Topa motioned to approve the 2022 Holiday and days closed calendar with an amended date of Friday November 24th as Day After Thanksgiving. Seconded by Katie Friend. The motion passed unanimously.

Katie Friend motioned to approve the 2023 Holiday and days closed calendar. Seconded by Deborah Pearson. The motion passed unanimously.


Elizabeth Topa motioned to approve the Evergreen Park Public Library Board of Trustees 2023 meeting calendar. Seconded by Katie friend. The motion passed unanimously.

As a board we discussed *Serving Our Public 4.0: Standards for Illinois Public Libraries: Ch. 10, Programming; Ch.11, Youth/Young Adult Services; Ch. 12, Technology, Ch. 13, Marketing, Promotion, and Collaboration.*

Elizabeth Topa motioned to approve to cancel the December 14, 2022 regular meeting of the Evergreen Park Public Library Board of Trustees. Seconded by Katie Friend.

There being no further business to discuss, a motion to adjourn was made by Deborah Pearson, seconded by Elizabeth Topa. Kim Shine adjourned the meeting at 9:00 pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, January 11, 2023, at 7:00 pm in the conference room.

Respectfully submitted,



Kate Bradley, Secretary