

Evergreen Park Public Library Foundation

Board of Directors

Meeting Minutes, July 13, 2021

- I. The meeting was called to order at 7:05pm
- II. In attendance were: Jewanna Apawu, Rebecca Reece, Warren Johnson, Virginia Chandler, Monica Kramer, Cindy Morrissey, Helen Cuprisin, Kate Bradley, Library Director Frank Murray, and Head of Adult Services Jenna Harte-Wisniewski. Those absent, yet having expressed interest, were: Laura Shallow, Deborah Pearson and Steve Doran.
- III. Jenna Harte-Wisniewski provided a recap of 2020 activity and expenditures (see Expense Approvals below)
- IV. Foundation officers were nominated and elected as follows, following discussion of position descriptions and duties.
 - a. Jewanna Apawu, President
 - b. Rebecca Reece, Vice President
 - c. Warren Johnson, Treasurer
 - d. Virginia Chandler, Secretary
- V. Distribution of By-Laws with discussion/acceptance of proposed changes: Section 5.02 was amended as proposed; and 5.02.a and 5.02.b were incorporated as proposed. Section 6.01 was updated to include 6.01a as proposed.
 - a. Expense approvals
 - i. Purchase of outdoor programming tent in the amount of \$4234.60, paid to Celina Tent (5373 State Road 29, Celina, OH)
 - ii. Charitable payments totaling \$200.00 as incentives for the summer reading program
 - iii. Planned payment to Doughs Guys Donut Truck for "Meet the Director" event, Sept. 25.
- VI. Mission and Goals for the coming year:
 - a. Committees and Chair Assignments: following open discussion of types of events, it was decided that the Board create three oversight/planning committees to include:
 - i. Events, with co-chairs, Monica Kramer and Cindy Morrissey
 - ii. Sponsorships, chaired by Jewanna Apawu
 - iii. Grants,* chaired by Warren Johnson (*Please note: State and Federal Grants will continue to be pursued by library staff. The Grants Committee will pursue competitive grants from other foundations and some corporations)
 - b. Friends of the Library. Through discussion, it was agreed that this would be a good method of cultivating regular donations from community members as well as inspiring a greater sense of "ownership" from among library patrons. Jenna Hart-Wisniewski agreed to chair a special committee to fully develop such a program
- VII. Calendar of future meetings. After discussion, it was decided that the Foundation Board would meet quarterly, on the first Tuesday of the first month of each new quarter (January, April, July and October). The Events Planning Committee will meet next at 7pm on July 27. Future meetings may be rescheduled, based on majority preference.
- VIII. Meeting adjournment was at 8:15pm

Following adjournment Library Director Frank Murray provided the President, Treasurer and Secretary with Bank Signature Card Applications to be completed and returned to Frank for processing at the designated bank.

Respectfully submitted by Virginia Chandler, Secretary