

**Minutes of the
Evergreen Park Public Library Foundation
Quarterly Meeting – Tuesday, October 4, 2022
Library Lower Level Meeting Room**

The meeting was called to order at 7:02 pm by President Jewanna Apawu. The meeting of the Evergreen Park Library Foundation was held with a quorum. A roll call was taken and the following were present: President Jewanna Apawu, Vice President Rebecca Reece, Director Debra Grand, Library Board Representative Kate Bradley, Library Liaison Jenna Harte-Wisniewski, and community members Jacqueline Cibrian and Eileen Rowan. Treasurer Warren Johnson, Director Cindy Morrissey, and Library Director Frank Murray were absent with prior notice.

A special topic was addressed at the beginning of the meeting to vote in a new Foundation Director, Jacqueline Cibrian. Rebecca made a motion to approve this new member, Debra seconded and all approved. Welcome to the Evergreen Park Library Foundation, Jacqueline! We're happy to have you on board. The minutes from the August 2022 special meeting were motioned for approval by Debra and seconded by Rebecca. All approved.

Treasurer's Report:

The Foundation's income as of September 20, 2022 reports \$69,073.08. This number reflects donations for the Micro Marathon Fundraiser, and does not reflect later expenses for the event.

Director's Report:

Frank Murray sent his apologies for his absence, and reports he was impressed with the fundraiser event! Thank you for all of the hard work that went into pulling this event together. OSF's Innovation Lab has moved forward with the purchase of a 3D Printer and mobile cart for the Library's Maker Space and STEAM programming. A special thank you to Rebecca Reece and the Foundation for being the catalyst to making this happen! The Board discussed whether the Library or the Foundation will be the named recipient of the printer and were unable to resolve. Further discussion is necessary to determine who will be named as official recipients of gifts such as the printer. Members discussed a dedication for the printer, which would include a plaque naming OSF as the sponsor.

Committee Reports:

The Events Committee reported out on the Micro Marathon Fundraiser's success. Having exceeded expected profits, the fundraiser netted approximately \$7,323.43, which makes it the most lucrative fundraiser event for the Foundation. The event was a major success, and conversations about future fundraising efforts will resume in January 2023. A request for an additional expenditure was proposed by Rebecca Reece to purchase a gift card for Amy Kobel as a thank you for her volunteer efforts with the fundraiser. Debra motioned this expenditure, Jacqueline seconded and all were in favor. Our thanks go out to you, Amy, for all of your voluntary hard work! A follow up plan for keeping track of donors and attendees was discussed, as well as how to communicate the event's success with donors.

The Grants Committee reported having discovered 16 potential grant opportunities, which Frank will explore and consider applying for.

New Business:

The Foundation Board will consider compiling a brochure so that prospective members understand the commitment and expectations when they consider assuming a position on the Board. Present Board

members were encouraged to recruit any community members to attend future meetings to grow participation. Jenna reported on the Holiday Portrait Fundraiser scheduled for Saturday and Sunday, November 19 and 20, 2022. Debra motioned to approve a \$50 expenditure for thank you bags for the families who participate. Rebecca seconded and the motion passed. Rebecca and Jewanna will assemble bags. Jewanna proposed making a push for a year-end appeal fundraiser, and gave a reminder for Giving Tuesday coming up on November 29, 2022. Frank proposes considering an agenda item for January's meeting to discuss an altered Foundation meeting schedule which would require the Board to meet bi-monthly (every other month) rather than quarterly. This will be discussed at the next meeting.

Jewanna asked for a motion to adjourn the quarterly meeting of the Evergreen Park Library Foundation Board. Debra motioned and Jackie seconded. The meeting was adjourned at 8:09 pm. The next meeting is scheduled for **Tuesday, January 3 at 7 pm.**

Respectfully submitted on behalf of the Library Foundation,

Jenna Harte-Wisniewski
Head of Adult Services
Liaison to the Evergreen Park Library Foundation