

**Minutes of the Evergreen Park Public Library
Board of Trustees
Wednesday, October 12,2022
7:00pm, Library Lower Level**

The meeting was called to order at 7:03pm by President Kim Shine. The following trustees were present: Vice President Deborah Pearson, Secretary Kate Bradley, Treasurer Helen Tomczuk, Trustee Elizabeth Topa. Trustee Katie Friend and Trustee Laura Sexton were absent with notification. Library Director Frank Murray was also present. Mary Ann Walczak and Joel Vugteveen were also in attendance.

President Kim Shine led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the Minutes of the Regular Meeting of September 14, 2022. Seconded by Elizabeth Topa. The motion passed unanimously.

The Treasurer's Report was presented by Frank Murray. With his guidance, the Board reviewed the financial statements for September 2022. Deborah Pearson motioned to approve the Financial Report for September 2022. Seconded by Elizabeth Topa. The motion passed unanimously.

Kate Bradley motioned to approve the list of checks for October 2022 for the payment of bills. Seconded by Deborah Pearson. The motion passed unanimously.

Public Participation:

Mary Ann Walczak attended the meeting to say thank you to the board members for a great library and programming. "50 years of overdue thank yous!" She suggested we make the library a center for civics. Maybe with ongoing programs that could include teachers from Saint Xavier University. She loved the idea of an Evergreen Reads program. Great ideas that would be simple to start.

Joel Vugteveen also attended the meeting. He is new to Evergreen Park but has lived in the area. He would like to see auto renewal for books. Twice would be great! We explained that with the program system we currently have we are unable to do an auto renewal that would benefit the library.

Director's Report:

It's been a busy month with The Micro Marathon, STEAM Saturday and major building projects.

Mary is working with the Chamber of Commerce to host a job fair for all ages.

Old Business:

The HVAC project is just about done! The engineer will be on hand next week to go through the punch list to finish anything that needs finishing and to ensure all the work has been done according to the contract.

The new parking lot is just about done. The lot next to the library will be the next part of the project. The village will remove the existing blacktop, regrade and the new blacktop will be put in. Signs will tell people to park in the new lot.

New Business:

Frank walked us through the results of the Community Survey. We had 174 responses. According to the survey people really like our library and staff. They would like more newly released books and a career area. The most popular items people would like to see at the library are a large format printer, VHS to DVD converter, demo kitchen and sewing machines. Results also showed interest in streaming services and continuing education. Overall, we have great information to put into a strategic plan.

After much discussion, Deborah Pearson motioned to approve the FY 2023 Operating Budget of Income and Expense. Seconded by Elizabeth Topa. The motion passed unanimously.

We discussed *Serving Our Public 4.0: Standards for Illinois Public Libraries: Ch.7, Collection Management: Ch. 8, System Member Responsibilities and Resource Sharing, Ch.9, Public Services: Reference and reader's Advisory Services.*

There being no further business to discuss, a motion to adjourn was made by Deborah Pearson, seconded by Kate Bradley. Kim Shine adjourned the meeting at 9:53pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, November 9, 2022, at 7:00 pm in the conference room.

Respectfully submitted,


Kate Bradley, Secretary