

**Minutes of the Evergreen Park Public Library
Board of Trustees
Wednesday, September 8, 2021
7:00pm, Library Lower Level**

The meeting was called to order at 7:03 pm by President Kim Shine. The following trustees were present: Vice President Deborah Pearson, Secretary Kate Bradley, Treasurer Helen Tomczuk, Trustee Katie Friend, Trustee Laura Sexton, and Trustee Elizabeth Topa. Library Director Frank Murray and Shaun Kelly of Engberg Anderson Architects were also present.

President Kim Shine led the assembly in the Pledge of Allegiance.

Deborah Pearson motioned to approve the Minutes of the Regular Meeting of August 11, 2021. Seconded by Katie Friend. The motion passed unanimously.

Helen Tomczuk motioned to move #8, New Business to #4 on the agenda to allow Shaun Kelly to begin the meeting. Seconded by Deborah Pearson. The motion passed unanimously.

Shaun Kelly of Engberg Anderson Architects explained the scope of the work that we need on the HVAC system. We need 5 furnaces, 4 RTU units with 6 condensing units replaced. He explained the system we currently have on the control panel only speaks the Carrier control "language", CCN. We need to update this in order to "talk" to Backnet, a universal language. All these new parts have new wiring, new modules and someone to program each unit. The library will need to be closed a day when they bring in a crane to lift the rooftop units onto the roof. It was also pointed out that we need the roof to be clear of any snow and ice this day-sometime in early December. The bids all come in higher than we expected because costs are going up, as are wages and updating the control board.

The Treasurer's Report was presented by Frank Murray. With his guidance, the Board reviewed the financial statements for August, 2021. Helen Tomczuk motioned to approve the Treasurer's Report, seconded by Elizabeth Topa. The motion passed unanimously.

Helen Tomczuk motioned to approve the list of checks for payment of bills for September, 2021. Seconded by Katie Friend. The motion passed unanimously.

Public Participation:

None.

Librarian's Report:

The EPPL board of trustees would like to thank Jim Litak for his extra, over the top, hard work setting up and taking down the chairs, tables and everything else in the tent out back this summer. You rock!!

We now own 9435 S Troy! The village will help with the demo and assist with the bid process for the new parking lot, lighting and fencing. We have received a grant to help finish the new parking lot and resurface the current parking lot! Overall, we are hoping to spend about \$35,000 more on this great project.

A new scanner has been provided to Mary Kay Fahey for the next book sale and shelving units are replacing her old ones. Elizabeth Topa said to double her salary :) She is a volunteer.

The EPPL board of trustees would like to say congratulations to Mary Black for going to EPCHS librarian Tina Ward to introduce teachers to our databases and online resources. 23 teachers signed up for a library card!! Way to grow our outreach, Mary!!

Old Business:

The Quiet Reading Room will be known as The Nicki Seidl Reading Room. The lettering will be replaced over the doors. A plaque was agreed on and wording approved. Frank will get a quote and hopefully, a mock up for next month.

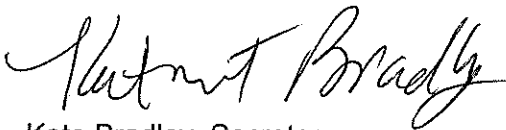
New Business:

After much discussion Helen Tomczuk motioned to approve the bid from Oak Brook Mechanical in the Amount of \$284,975.00 for HVAC Replacement Project. Elizabeth Topa seconded the motion. The motion passed unanimously.

The FY2022 Salary Schedule was distributed.

There being no further business to discuss, Elizabeth Topa motioned to adjourn the meeting. Laura Sexton seconded the motion. The motion passed unanimously, and the meeting adjourned at 9:00pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, October 13, 2021, at 7:00 pm in the conference room or on Zoom.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kate Bradley".

Kate Bradley, Secretary