

**Minutes of the Evergreen Park Public Library
Board of Trustees
Wednesday, June 9, 2021
7:00pm, Library Lower Level**

The meeting was called to order at 7:06pm by President Kim Shine. The following trustees were present: Vice President , Treasurer Helen Tomczuk, Secretary Kate Bradley, Trustee Elizabeth Topa, Trustee Laura Sexton. Trustee Katie Friend was absent with notification. Library Director Nicki Seidl and incoming Library Director Frank Murray were present. Also present were Paul Inserra of McClure, Inserra & Company and Jamie Rachlin of Meristem Advisors.

President Kim Shine led the assembly in the Pledge of Allegiance.

Frank Murray was introduced to the board. We welcome him, and his knowledge of libraries and programming. He has worked in Brookfield library as well as Itasca, respectively. Frank currently resides in Evergreen Park with a wife and two children.

Paul Inserra of McClure, Inserra & Company (Now known as ATA) presented a draft of the Financial Statements for the year ended December 31, 2020. Even with the extra trials that COVID-19 brought to us in 2020, we are in good shape for the following year.

Jamie Rachlin of Meristem Advisors presented post-COVID-19 projections and went over the budgeting process. It was a great presentation and Jamie answered many questions. Discussion turned to asking the Village for a larger levy in order to keep the services we can offer, and even add more services for our patrons. The Board agreed we would rather be proactive than reactive. The Board also knows there are large improvement costs coming in the near future to keep our building mechanicals up to date and working.

Helen Tomczuk motioned to add Luna Cleaning to the agenda in New Business. Deborah Pearson seconded. The motion passed unanimously.

Helen Tomczuk motioned to approve the Minutes of the Reorganization Meeting of May 12, 2021. Seconded by Elizabeth Topa. The motion passed unanimously.

Elizabeth Topa motioned to approve the Minutes of the Regular Meeting of May 12, 2021. Seconded by Helen Tomczuk. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for May, 2021. Elizabeth Topa motioned to approve the Treasurer's Report, seconded by Helen Tomczuk. The motion passed unanimously.

Kate Bradley motioned to approve the list of checks for payment of bills for June, 2021. Seconded by Helen Tomczuk. The motion passed unanimously.

There was no public participation.

Librarian's Report:

The Evergreen Park Public Library Board would like to send a huge thank you to the Village staff that put up the tent out back in the employee parking lot. Much fun has been had under that tent so far.

Evergreen Park Public Library Foundation:

The Foundation has a meeting scheduled for June 17th at 6:30pm via Zoom. The link can be found on the library website.

Old Business:

Elizabeth Topa motioned to approve the Exam Proctoring Policy. Seconded by Helen Tomczuk. The motion passed unanimously.

New Business:

Deborah Pearson motioned to accept the Evergreen Park Public Library Financial Statements for the year ended December 31, 2020. Seconded by Elizabeth Topa. The motion passed unanimously.

Elizabeth Topa motioned to accept the FY2022 ILLINET/OCLC Services Program Renewal. Seconded by Helen Tomczuk. The motion passed unanimously.

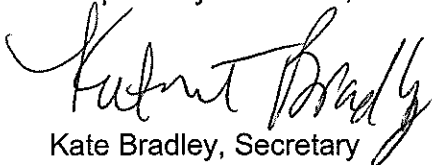
Deborah Pearson motioned to approve the modification of the cleaning services contract with Luna's Cleaning to \$2150 a month. Seconded by Helen Tomczuk. The motion passed unanimously.

Helen Tomczuk motioned to approve to amend Sick Leave Benefits to increase maximum to 240 days to earn IMRF service credits upon retirement. Seconded by Elizabeth Topa. The motion passed unanimously.

Helen Tomczuk motioned to approve to close the library at 3pm on Saturday, June 12, 2021 for the retirement open house. Seconded by Deborah Pearson. The motion passed unanimously.

There being no further business to discuss, Elizabeth Topa motioned to adjourn the meeting. Deborah Pearson seconded the motion. The motion passed unanimously, and the meeting adjourned at 9:40pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, July 14, 2021, at 7:00 pm in the conference room or on Zoom.

Respectfully submitted,



Kate Bradley, Secretary