

Minutes of the Evergreen Park Public Library
Board of Trustees
Wednesday, May 12, 2021
7:00pm, Library Lower Level

The meeting was called to order at 7:17pm by President Kim Shine. The following trustees were present: Vice President Deborah Pearson, Secretary Kate Bradley, Treasurer Helen Tomczuk, Trustee Elizabeth Topa. Also present were Library Director Nicki Seidl, Jenna Harte-Wisniewski, Katie Friend, and Laura Sexton.

President Kim Shine led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the appointment of Katie Friend to the Evergreen Park Public Library Board of Trustees for the 2021-2023 term, seconded by Elizabeth Topa. The motion passed unanimously.

Jenna Harte-Wisniewski reported for the Evergreen Park Library Foundation. Virginia Chandler has agreed to preside over the Foundation. A virtual meeting via Zoom is set for June 17th, 2021 and is listed on the event calendar on evergreenparklibrary.org. Agenda items include election of officers, approval of bylaws, and a formation of a Friends of the Library group under the umbrella of the Foundation. The Foundation purchased a 20 x 30 foot tent to be used for summer reading programming, to ship June 1. The Evergreen Park Public Library Trustees would like to give a huge thank you to Ana Gomez and Maureen Bieganski for putting the spring raffle baskets together, which raised \$665. Mary Kay Fahey organized another successful book sale, raising \$984.50. Thank you all!

Helen Tomczuk motioned to approve the Minutes of the Regular Meeting of April 14, 2021, seconded by Deborah Pearson. The motion passed unanimously.

Helen Tomczuk motioned to approve the Minutes of the Special Meeting of the Director Search Committee of April 29, 2021, seconded by Deborah Pearson. The motion passed unanimously.

Helen Tomczuk motioned to approve the Minutes of the Special Meeting of the Director Search Committee of May 1, 2021, seconded by Kate Bradley. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for April, 2021. Helen Tomczuk motioned to file the Treasurer's Report for audit, seconded by Deborah Pearson. The motion passed unanimously.

Helen Tomczuk motioned to approve the list of checks for payment of bills for May, 2021, seconded by Kate Bradley. The motion passed unanimously.

There was no public participation.

Librarian's Report:

The library will return to normal summer hours on June 1: Monday-Thursday, 9 to 9; Friday-Saturday, 9 to 5. Mary Black and Suzie Dahlke-Beard will begin full-time on June 1. Emily Stepanski was promoted to Youth Services Assistant. Candice Brown was promoted to Public Services Assistant. Jenna Harte-Wisniewski is administering a \$7,500 AgeOptions stipend to mitigate senior social isolation through technology. Six "SilverSpot" tablets were purchased with

a data plan. The tablets are available for checkout and are preloaded with programs such as Zoom, Meals-on-Wheels, AgeOptions, and Libby. The interior and exterior Wi-Fi6 upgrade is complete. The flooring in circulation, technical processing was cleaned, and the flooring in the Director's office was replaced. A \$500 donation was received from the Lions Club of Evergreen Park for the purchase of large print books and audiobooks. Virginia Chandler was honored with a proclamation at the April 19th board meeting. The Library received a \$81,712 construction grant to replace rooftop units and lower level furnaces, water heater, and broadloom carpet on the lower level. Jamie Rachlin from Meristem Advisors will present an overview of the budget process and update post-COVID projections at the June 9 meeting. The draft 2020 audit should be available for the June 9 meeting.

Old Business:

Deborah Pearson motioned to approve the hiring of Frank Murray as Director of the Evergreen Park Public Library under terms negotiated by President Kim Shine. The motion was seconded by Helen Tomczuk. The motion passed unanimously.

Helen Tomczuk motioned to approve the Funds Policy, seconded by Elizabeth Topa. The motion passed unanimously.

New Business:

Elizabeth Topa motioned to adopt Resolution No. 2021-1 to transfer unexpended balances of proceeds received from taxes to the Library Special Reserve Fund, seconded by Helen Tomczuk. The motion passed unanimously by roll call vote, 5 ayes, 0 nays.

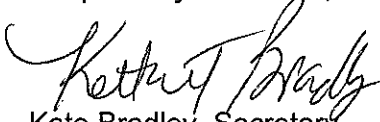
Deborah Pearson motioned to adopt Resolution No. 2021-2 authorizing acquisition of property at 9435 South Troy Avenue, Evergreen Park, Cook County, Illinois, amended to state not to exceed \$40,000. Seconded by Helen Tomczuk. The motion passed unanimously by roll call vote, 5 ayes, 0 nays.

Elizabeth Topa motioned for the adoption of the annual resolution authorizing public library non-resident cards, seconded by Helen Tomczuk. The motion passed by roll call vote, 5 Ayes, 0 Nays.

An Exam Proctoring Policy was distributed for review. It will be voted on at the next meeting.

There being no further business to discuss, Helen Tomczuk motioned to adjourn the meeting, seconded by Elizabeth Topa. The motion passed unanimously, and the meeting adjourned at 8:35pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, June 9, 2021, at 7:00 pm in the lower level of the library.

Respectfully submitted,


Kate Bradley, Secretary