

**Minutes of the Evergreen Park Public Library
Board of Trustees
Wednesday, October 14, 2020
7:00pm, by Zoom**

The meeting was called to order at 7:14pm by President Kim Shine. The following trustees were present: President Kim Shine, Vice President Virginia Chandler, Treasurer Elizabeth Topa, Secretary Kate Bradley, Trustee James Busk, and Trustee Helen Tomczuk. Trustee Deborah Pearson was absent. Library Director Nicki Seidl was also present.

President Kim Shine led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the Minutes of the Regular Meeting of September 9, 2020. Seconded by James Busk. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for September 2020. Helen Tomczuk motioned to approve the Treasurer's Report, seconded by Virginia Chandler. The motion passed unanimously.

Virginia Chandler motioned to approve the list of checks for payment of bills for October 2020, seconded by Helen Tomczuk. The motion passed unanimously.

There was no public participation.

Librarian's Report:

The library is open 54 hours per week, Monday-Saturday from 9 am to 6 pm. Plexiglass shields are being installed at the service desk and in-between computer carrels in the computer lab in anticipation of reopening the space in January. Head of Adult Services Jenna Harte-Wisniewski took free professional headshot photos for appreciative patrons. The Holiday Portraits fundraiser is scheduled for November 28 and 29. EP Library was awarded a \$7,500 Technology Support stipend from AgeOptions to provide technology hardware and technology-based programs for older adults. A defective transformer was replaced in rooftop unit #4 at a cost of \$1,229.95. There were 145 participants in a mix of fourteen in-library and virtual programs for adults in September. Municipal libraries are eligible for up to \$5,000 in CARES Act Coronavirus Relief funds from Cook County. The application is due October 30. EP Library applied to the Illinois State Library for three grants totaling \$15,300. Funds will reimburse the library for PPE, update the children's picture book collection, and upgrade the library's Wi-Fi network.

Evergreen Park Public Library Foundation:

The account for the Evergreen Park Public Library Foundation currently has a balance of \$64,783.60. The Foundation is eagerly awaiting delivery of the Trike-a-Delic Rider, a three wheeled bicycle that will be able to be used as a mobile library. The Foundation granted \$605 to expand the Story Walk at Yukich Fields.

Old Business:

There was much discussion of the FY2021 salary schedule relative to anticipated property tax distributions 2020 and 2021 and the increase in minimum wage to \$11 per hour. Elizabeth Topa motioned to approve the FY2021 salary schedule, seconded by Virginia Chandler. The motion passed with 5 Ayes, 0 Nays, 1 Abstention, and 1 Absent.

Helen Tomczuk motioned to approve the FY2021 Operating Budget of Income and Expenses as presented, seconded by Elizabeth Topa. The motion passed unanimously.

Virginia Chandler motioned to approve the FY2021 Levy Request in the amount of \$1,273,492.00, seconded by Kate Bradley. The motion passed unanimously.

Virginia Chandler reported on the progress of the remote parking lot. When she last talked with Mayor Sexton, he requested an estimate of the purchase price of the building(s) at 9431 (although an offer is pending) and 9435 S Troy, demolition and construction costs. HHHS/Biros Real Estate provided an assessment and Virginia promptly collated the information and hand-delivered a letter to Mayor Sexton. The Board now awaits the Mayor's response, and is hopeful that TIF funds can be applied to the project.

New Business:

Elizabeth Topa motioned to adopt Resolution 2020-2 approving an intergovernmental and subrecipient agreement with the County of Cook, Illinois for Coronavirus Relief Funds in the allocation amount of \$5,000. The motion was seconded by Helen Tomczuk. The motion passed with 5 Ayes, 0 Nays, and 2 Absent.

The Board reviewed Ch.1, *Core Standards*; Ch.2, *Governance and Administration*; Ch.3, *Personnel*, and Ch.4, *Access from Serving Our Public 4.0: Standards for Illinois Public Libraries*.

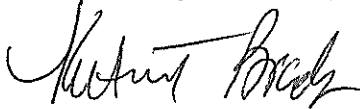
Helen Tomczuk motioned to grant permission to close the library on Friday, December 4, for staff development, seconded by James Busk. The motion passed unanimously.

There will be four seats up for election in April 2021: three four-year full terms and one two-year unexpired term. The filing period is December 14-21, 2020. Virginia Chandler and Kate Bradley will file for four-year terms. Helen Tomczuk will not run for library trustee, but will serve in a valuable capacity on the Evergreen Park Public Library Foundation Board.

A Director search committee will be formed in January 2021, as Nicki Seidl will be retiring.

There being no further business to discuss, James Busk motioned to adjourn the meeting, seconded by Helen Tomczuk. The motion passed unanimously, and the meeting adjourned at 9:05pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, November 11, 2020, at 7:00 pm in the conference room or on Zoom.

Respectfully submitted,



Kate Bradley, Secretary