

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday, October 9, 2019
7:00 pm • Library Lower Level**

The meeting was called to order at 7:06 pm by President Kim Shine. The following trustees were present: Vice President Virginia Chandler, Secretary Kate Bradley, Trustee James Busk, and Trustee Helen Tomczuk. Treasurer Elizabeth Topa and Trustee Deborah Pearson were absent with notification. Library Director Nicki Seidl was also present.

President Kim Shine led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the Minutes of the Regular Meeting of September 11, 2019, seconded by Virginia Chandler. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for September 2019. Nicki will correct the number on the percentage of water used on the FY19 Statement of Revenue and Expenses. Helen Tomczuk motioned to accept the Treasurer's report for audit, seconded by Virginia Chandler. The motion passed unanimously. Virginia Chandler motioned to approve the list of checks for payment of bills for October 2019, seconded by James Busk. The motion passed unanimously.

There was no public participation.

Librarian's Report

About 125 community members participated in the 75th anniversary Family Fun Fest on September 7. Each department created its own library- or literary-themed challenge. Our thanks to Bob Erlich, Chef Mario Palaggi of the Red Palm, and Barb Thompson for their participation in the event. Nicki Seidl represented EP Library at the grand opening of the remodeled learning resource center at Evergreen Park Community High School. Jenna Harte-Wisniewski began as Head of Adult Services on September 16. Maintenance worker Bob Gunter's last day was September 30. Concrete repairs to the handicap ramp and front steps are complete. New double service doors, frame, and hardware will be installed in October. A \$5,000 stipend from AgeOptions will fund programs and services targeted to older adults.

The Evergreen Park Library Foundation is hoping for a big turnout for the 75th Anniversary Celebration on October 12, 2019. It was suggested to ask sponsors a year in advance for donations next time we plan an event like this one. The Board Trustees thanked library staff, especially Ana Gomez, Maureen Bieganski, Linda McKeown, and Julie Keaty for their extraordinary efforts in making this fundraiser a success.

Old Business:

After discussion, Helen Tomczuk motioned to approve the FY 2020-2015 pay grade schedule and FY 2020 salary schedule. The motion was seconded by James Busk. The motion passed unanimously.

After discussion, Helen Tomczuk motioned to approve the FY2020 operating budget. The motion was seconded by James Busk. The motion passed unanimously.

Helen Tomczuk motioned to approve the FY2020 levy request in the amount of \$1,236,400. The motion was seconded by James Busk. The motion passed unanimously.

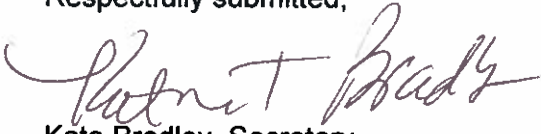
Trustees present reviewed *Trustee Facts File* Chapters 11-14 and appendices as per FY2020 Illinois State Library per capita grant requirements.

New Business:

Helen Tomczuk motioned to approve the proposal from McClure Inserra, 1650 N. Arlington Heights Road, Arlington Heights, IL 60004 to provide auditing services for the years ending December 31, 2019 2020; and 2021 for \$8,900; \$9,100 and \$9,300 respectively. The motion was seconded by Virginia Chandler. The motion passed unanimously.

There being no further business to discuss, Helen Tomczuk motioned to adjourn the meeting. Kim Shine seconded the motion. The motion passed unanimously, and the meeting adjourned at 8:54 pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, November 13, 2019, at 7:00 pm in the conference room on the lower level.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kate Bradley".

Kate Bradley, Secretary