

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday, September 11, 2019
7:00 pm • Library Lower Level**

The meeting was called to order at 7:10 pm by Vice President Virginia Chandler. The following trustees were present: Treasurer Elizabeth Topa, Secretary Kate Bradley, and Trustee Helen Tomczuk. President Kim Shine, Trustee James Busk, and Trustee Deborah Pearson were absent with notification. Library Director Nicki Seidl was also present.

Everyone present wished Treasurer Elizabeth Topa many happy returns of the day.

Vice President Virginia Chandler led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the Minutes of the Regular Meeting of August 14, 2019, seconded by Virginia Chandler. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for August 2019. Helen Tomczuk motioned to accept the Treasurer's report for audit, seconded by Kate Bradley. The motion passed unanimously. Helen Tomczuk motioned to approve the list of checks for payment of bills for September 2019, seconded by Kate Bradley. The motion passed unanimously.

There was no public participation.

Librarian's Report

Anna Wassenaar began as director of the Blue Island Public Library on August 12. Head of Adult Services Jenna Harte-Wisniewski will start on September 16. The 20-year Roof Guarantee from Johns Manville Corporation was received, as well as Adler Roofing's two-year contractor warranty. Shales McNutt Construction will install new doors, frame, and hardware in September. Intermittent Comcast outage issues have been resolved. The library was awarded a \$6,476 grant from Best Buy to give teens an opportunity to learn how to code Nintendo games for the Switch console. An application was submitted to AgeOptions for \$5,000 to create programs and services to mitigate isolation for older adults.

The Evergreen Park Library Foundation is firming up the last minute details for the big 75th anniversary fundraiser on October 12, 2019.

Old Business:

The Board of Trustees reviewed and discussed the FY 2020-2015 pay grade schedule and FY 2020 salary schedule.

New Business:

- Helen Tomczuk motioned to approve the proposal from Dependable Building Maintenance Service, 4645 W 138th Street, Crestwood, IL 60445 to provide on-call maintenance services at an hourly rate of \$84.90, seconded by Elizabeth Topa. The motion passed unanimously.

- The draft FY 2020 income and expense operating budget was distributed for review.

There being no further business to discuss, Helen Tomczuk motioned to adjourn the meeting, seconded by Elizabeth Topa. The motion passed unanimously, and the meeting adjourned at 7:50 pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, October 9th, at 7:00 pm in the conference room on the lower level.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kate Bradley". The signature is written in dark ink and is positioned above the printed name.

Kate Bradley, Secretary