

**Minutes of the Evergreen Park Public Library  
Board of Trustees  
Regular Meeting  
Wednesday, June 12, 2019  
7:00 pm • Library Lower Level**

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The meeting was called to order at 7:14 pm by President Kim Shine. The following trustees were present: Vice President Virginia Chandler, Treasurer Elizabeth Topa, Secretary Kate Bradley, and Trustee Helen Tomczuk. Trustee Deborah Pearson was absent with notification. Library Director Nicki Seidl was also present.

President Kim Shine led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the Minutes of the Regular Meeting of May 22, 2019, seconded by Virginia Chandler. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for May 2019. Helen Tomczuk motioned to accept the Treasurer's report for audit, seconded by Virginia Chandler. The motion passed unanimously. Helen Tomczuk motioned to approve the list of checks for payment of bills for June 2019, seconded by Kate Bradley. The motion passed unanimously.

There was no public participation.

#### **Librarian's Report**

Nicki Seidl presented the Librarian's Report in written format. Head of Adult Services, Anna Wassenaar applied and was selected to attend the Elevate Illinois Libraries Leadership Program in Springfield. Donna Bailey is representing the library at the Senior Health Fair at the firehouse on June 12. Youth Services Assistant Suzie Dahlke-Beard selected this season's StoryWalk book, *When You Are Brave* by Pat Zietlow Miller, developed walking activities to accompany the story, and digitally created the boards. Adler Roofing completed punch list items and the final inspection report from the Illinois Roof Consultants Association is forthcoming. \$125,000 was appropriated in the state construction bill. The batteries in the fire panel were replaced along with a malfunctioning horn/strobe device. The Children's Program room was painted and lighting upgraded from fluorescent to LED. Murphy & Miller will install a split system to cool the computer lab in July. Nicki and Anna Wassenaar submitted a grant application for a video game coding program for teens to Best Buy. \$1,225 was raised from the butterfly plant sale and drawing basket fundraiser, which will be used to purchase iPads for the Youth Services department. The Library Board thanked Bob Erlich and Public Services Coordinator Ana Gomez for their efforts. EP Library will have a float honoring its 75<sup>th</sup> anniversary in the Independence Day Parade on July 3.

There was no report from the Evergreen Park Public Library Foundation. The quarterly meeting is July 10, 2019 at 6 pm in the library's Activity room. Letters will be mailed soliciting sponsorships and/or in kind donations.

**Old Business:**

Nicki Seidl distributed a draft of a proposed salary schedule for 2020-2025, in consideration of graduated increases in the state minimum wage. There was a discussion of possible staffing strategies to counterbalance the increase in payroll.

**New Business:**

Elizabeth Topa motioned to approve the Illinet/OCLC Services Program Member Agreement for Fiscal Year 2020, seconded by Helen Tomczuk. The motion passed unanimously.

Helen Tomczuk motioned to approve the 2019 Annual Resolution Authorizing Public Library Non-Resident Cards, seconded by Virginia Chandler. The motion passed unanimously, 5 ayes, 0 nays, 1 absent.

There being no more business to discuss, Helen Tomczuk motioned to adjourn the meeting, seconded by Virginia Chandler. The motion passed unanimously, and the meeting adjourned at 8:34 pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, July 10, at 7:00 pm in the conference room on the lower level.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kate Bradley".

Kate Bradley, Secretary