

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday, May 22, 2019
7:00 pm • Library Lower Level**

The meeting was called to order at 7:05 pm by President Kim Shine. The following trustees were present: Vice President Virginia Chandler, Treasurer Elizabeth Topa, Trustee Deborah Pearson, and Trustee Helen Tomczuk. Kate Bradley and Library Director Nicki Seidl were also present.

President Kim Shine led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the appointment of Kate Bradley to the office of Trustee of the Evergreen Park Library Board for the 2019-2021 term. Virginia Chandler seconded the motion. The motion passed unanimously.

President Kim Shine administered the Oath of Office to Kate Bradley. All board members thanked Kate for accepting the appointment and welcomed her to the Board.

Virginia Chandler motioned to approve the Minutes of the Regular Meeting of April 10, 2019, seconded by Elizabeth Topa. The motion passed unanimously.

Helen Tomczuk motioned for approval to destroy the recordings of closed sessions for the meetings of:
March 19, 2016
September 21, 2017
September 25, 2017
September 26, 2017
October 4, 2017

The written minutes for these meetings have been approved, and at least 18 months have passed since the meetings were held. The motion was seconded by Virginia Chandler. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for April 2019. Helen Tomczuk motioned to accept the Treasurer's report for audit, seconded by Virginia Chandler. The motion passed unanimously. Helen Tomczuk motioned to approve the list of checks for payment of bills for May 2019, seconded by Deborah Pearson. The motion passed unanimously.

There was no public participation.

Nicki Seidl presented the librarian's report in written format. Nicki thanked the volunteers who served as "books" in the Living Library event on April 7. The volunteers were helpful in their feedback on improving the format and promotion of the next event. The Lions Club of Evergreen Park generously donated \$700 for the purchase of library materials to benefit the visually impaired. Adler Roofing completed punch list items for the roof rehabilitation, but the final inspection by IRCA and the final payout request from Adler are still forthcoming. The Illinois State Library extended the term of the 2018 construction grant and modified the scope to include installation of a cooling unit for the computer lab, replacement of two rooftop units, replacement of service entrance double doors, and upgraded software for the HVAC controls. State Representative Kelly Burke advised that the Metropolitan Water Reclamation District will be announcing

storm water management grants in May or early June. The wallcovering in the Children's program room will be removed and the walls painted the week of May 28. Project Green Environmental Solutions will be upgrading the lighting in the Children's program room from fluorescent to LED on June 3. 4 iPads were purchased for the Children's department. Bob Erlich and the library will co-host a sale of his butterfly and bee-loving plants May 22 to 25. Proceeds support maintenance of the library's butterfly garden. The Garden Club of Evergreen Park is hosting a plant sale on Saturday, June 8. All proceeds will be donated to the library.

Deborah Pearson, President of the Evergreen Park Public Library Foundation, reported that members of the 75th anniversary celebration committee toured the venue at 115 Bourbon Street. The marketing committee met on May 7 and discussed logo possibilities and media promotion. Proceeds from the Sip & Sample fundraiser will be used to refurbish the Children's program room. The next regular meeting of the Foundation will be Wednesday, July 10, at 6 pm.

Old Business:

There was no old business.

New Business:

- Helen Tomczuk motioned to the proposal from Murphy & Miller, Inc. 600 W Taylor Street, Chicago, IL 60607 to furnish and install a ductless split HVAC system for the computer lab at a cost of \$20,793.00, pending satisfaction to a question about the roof warranty. Elizabeth Topa seconded the motion. The motion passed unanimously.

Members of the Library Board expressly thanked book sale coordinator, Mary Kay Fahey for her dedicated work in organizing the spring book sale, which raised \$768.12. They also thanked Public Services Coordinator Ana Gomez and her staff for arranging the spring baskets.

Elizabeth Topa motioned to adjourn the meeting. Helen Tomczuk seconded the motion. The motion passed unanimously, and the meeting adjourned at 8:15 pm. The next regular meeting of the Evergreen Park Public Library will be Wednesday, June 12, at 7:00 pm in the conference room on the lower level.

Respectfully submitted,



Nicki Seidl, Secretary Pro-Tem