

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday, September 9, 2015
7:00 p.m. – Library Lower Level**

The meeting was called to order at 7:00 pm by President Kim Shine. The following trustees were present: Vice President Virginia Chandler, Secretary Helen Tomczuk, Treasurer Elizabeth Topa, and Tina Ward. Debra Pearson was absent with prior notification. Library Director Nicki Seidl was also present.

President Kim Shine led the assembly in the Pledge of Allegiance.

Elizabeth Topa motioned to approve the minutes of the Regular Board Meeting of August 12, 2015 as amended, seconded by Virginia Chandler. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance the board reviewed the financial statements for September 2015. Virginia Chandler motioned to accept the Treasurer's Report for the audit, seconded by Helen Tomczuk. The motion carried unanimously. The board reviewed the list of checks submitted for payment for September 2015. Helen Tomczuk motioned to approve the list of checks for payment of bills for September 2015, seconded by Virginia Chandler. The motion passed unanimously.

Public Participation: Warren Johnson, resident of Evergreen Park.

Nicki Seidl presented the librarian's report in written format. She thanked the trustees for attending the mosaic unveiling and presentation of certificate of appreciation to First National Bank of Evergreen Park. The Ultimate Block Party fundraiser was a success, raising over \$3,000. Nicki thanked all of the sponsors and volunteers who contributed to the event, especially Volunteer Coordinator Kay O'Connor who organized the basket drawing. Nicki also thanked Mary Kay Fahey and volunteers who raised over \$2,000 with the annual book sale. The staff received supplemental training on the new automation system and were counseled on lockdown protocols and evacuation procedures from Deputy Chief Eisenbeis from the Evergreen Park Police Department at the in-service day. Adult Services Department Head Chris Raap's retirement was honored with an open house on August 18. Her last day is August 31. Nicki presented an idea for tablet story time to a receptive group of Kiwanis on August 18.

Old Business:

- Nicki Seidl distributed the expected income and expenses for FY2016 and supporting documentation. The board discussed the impact of the proposed 2017/18 local property tax freeze in Cook County.

New Business:

- Viirgina Chandler motioned to move the first agenda item, Appointment of person to fill a vacancy in the position of trustee on the Evergreen Park Public Library Board, to a closed session at the end of the agenda, as allowed by Section 2(c)(3) of the Open Meetings Act. Elizabeth Topa seconded the motion. The motion passed unanimously.
- Virginia Chandler motioned to approve the contract for snow removal from Don’s Customer Landscaping, Inc., 9722 S. Troy, Evergreen Park, IL 60805 at a cost of \$90 per visit after one inch of accumulation. Elizabeth Topa seconded the motion. The motion passed unanimously.
- Acceptance of the Package/Umbrella and Worker’s Compensation packages was postponed pending further clarification. Based upon clarification, Nicki will determine the proposal with greatest coverage/effective cost and present for approval at the October 14 board meeting.
- At 8:07 pm, Helen Tomczuk motioned, seconded by Elizabeth Topa, to convene a closed session for the purpose of discussing the selection of a person to fill a vacancy in the office of library trustee. The motion was approved in a roll call vote, with members voting as follows:
 - Shine aye
 - Chandler aye
 - Topa aye
 - Tomczuk aye
 - Ward aye

At 8:24 pm, Elizabeth Topa motioned, seconded by Kim Shine to end the closed session. The motion was unanimously approved. The closed session ended at 8:24 pm.

- Upon return to the regular meeting at 8:24 pm, Helen Tomczuk motioned to appoint Thomas Knox to fill the vacancy in the office of library trustee. Tina Ward seconded the motion. The motion passed unanimously. Secretary Helen Tomczuk will contact Thomas Knox to offer the position. Nicki Seidl will contact Katie Friend with the results of the board’s decision. All other candidates will be mailed a letter of thanks on behalf of the selection committee and the library board.

Adjournment:

- President Kim Shine motioned to adjourn the meeting at 8:30 pm, seconded by Helen Tomczuk. The motion passed unanimously.

Respectfully submitted,


Helen Tomczuk, Secretary