

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday, October 14, 2015
7:00 p.m. – Library Lower Level**

The meeting was called to order at 7:02 pm by President Kim Shine. The following trustees were present: Vice President Virginia Chandler, Secretary Helen Tomczuk, Treasurer Elizabeth Topa, Tina Ward and Debra Pearson. Library Director Nicki Seidl was also present.

President Kim Shine led the assembly in the Pledge of Allegiance.

President Kim Shine administrated the Oath of Office of Library Trustee to Thomas Knox.

Nathan Pasbrig, Account Manager at O'Neill & Gaspardo, reviewed the Evergreen Park Public Library Annual Financial Report for the Year ended December 31, 2014 with the library board.

Helen Tomczuk motioned to approve the minutes of the Regular Board Meeting of September 9th, 2015, seconded by Tina Ward. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance the board reviewed the financial statements for the month ending September 30, 2015. Virginia Chandler motioned to accept the Treasurer's report for audit, seconded by Tina Ward. The motion carried unanimously. The board reviewed the list of checks submitted for payment for October 2015. Virginia Chandler motioned to approve the list of checks for payment of bills for October 2015, seconded by Tina Ward. The motion passed unanimously.

Public Participation – Anne Thompson, Media Specialist for Evergreen Park Elementary School District 124 and Evergreen Park resident Patti Knox were in attendance. Anne Thompson spoke about her experience attending an Illinois library leadership initiative called Synergy. She also complimented how well the Evergreen Park Public Library works with the community.

Nicki Seidl presented the librarian's report in written format. She thanked newly appointed trustee Thomas Knox for giving his input after observing teens visiting the library after school. Laura Meyer will attend the Illinois Library Association Conference in Peoria on October 22-24. There are billing issues with the AT&T telephone bill. A 60" screen and audiovisual equipment was installed in the Activity room through a grant from CSX. The library received a \$400 grant from the Kiwanis Club of Southwest Chicago toward a tablet story time project.

Old Business:

There was no Old Business.

New Business:

- Tina Ward motioned to approve the FY2016 Income Budget and FY2016 Expense Budget, seconded by Virginia Chandler. The motion passed unanimously.
- Helen Tomczuk made the motion to submit the Evergreen Park Public Library FY2016 Levy request in the amount of \$1,083,762 to the Village of Evergreen Park, seconded by Deborah Pearson. The motion passed unanimously.
- Deborah Pearson motioned to accept the proposal of Utica National Insurance Group Package / Umbrella Insurance as proposed by Cook & Kocher Insurance Group, 300 S. Northwest Highway, Suite 208, Park Ridge, IL 60068 in the amount of \$11,859, seconded by Helen Tomczuk. The motion passed unanimously.
- Deborah Person motioned to accept the proposal of The Harford Workers Compensation Insurance as proposed by Cook & Kocher Insurance Group, 300 S. Northwest Highway, Suite 208, Park Ridge, IL 60068 in the amount of \$1,793, seconded by Thomas Knox. The motion passed unanimously.
- A roll call vote was taken for the adoption of the Resolution approving the proposed amendments to LIMRiCC by-laws and intergovernmental agreement.
 - Kim Shine, Yes
 - Elizabeth Topa, Yes
 - Deborah Pearson, Yes
 - Virginia Chandler, Yes
 - Thomas Knox, Yes
 - Tina Ward, Yes
 - Helen Tomczuk, YesThe resolution was adopted unanimously.
- Helen Tomczuk motioned to approve the FY2015 Patron Survey, seconded by Tina Ward. The motion passed unanimously.

Elizabeth Topa motioned to adjourn the meeting at 8:30, seconded by Tina Ward. The motion passed unanimously. The next regular meeting of the Evergreen Park Public Library Board of Trustees will be Wednesday, November 11, 2015 at 7:00 pm.

Respectfully submitted,



Helen Tomczuk, Secretary