

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday, June 10, 2015
7:00 pm • Library Lower Level**

The meeting was called to order at 7:10 pm by President Kim Shine. The following trustees were present: Treasurer Elizabeth Topa, Deborah Pearson, and Tina Ward. Library Director Nicki Seidl was also present. Vice President Virginia Chandler and Secretary Helen Tomczuk were absent with prior notification.

Trustee Deborah Pearson led the assembly in the Pledge of Allegiance.

Kathleen Farrell, The Beverly Bank Group Regional Director, and Sharon Holland, Branch Manager/Officer for First National Bank of Evergreen Park answered questions from trustees re the investment proposal from First National Bank of Evergreen Park for the special reserve and working cash funds.

Elizabeth Topa motioned to approve the Minutes of the Reorganization Meeting of May 13, 2015, seconded by Tina Ward. The motion passed unanimously. Elizabeth Topa motioned to approve the Minutes of the Regular Meeting of May 13, 2015, seconded by Tina Ward. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for June 2015. Tina Ward motioned to accept the Treasurer's report for audit, seconded by Deborah Pearson. The motion passed unanimously. Nicki Seidl advised the Board that Illinois Metropolitan Investment Fund (IMET) correspondence reports that fraud recovery continues but that no further payments have been issued. The Board reviewed the list of checks submitted for payment for June 2015. Tina Ward motioned to approve the list of checks for payment of bills for June 2015, seconded by Deborah Pearson. The motion passed unanimously.

Evergreen Park residents Anne Thompson and Warren Johnson attended the meeting. Aileen Ward expressed her excitement in having signed up for the summer reading program, "Read to the Rhythm".

Nicki Seidl presented the librarian's report in written format. The Garden Club of Evergreen Park plant sale fundraiser was a success, raising \$1,123 for each organization. Kay O'Connor was thanked for organizing the raffle. Progress is continuing on the Christine Carparelli Memorial Garden. Jane Collins and Susan Przybysz began in the Circulation department on May 1. The Youth Services department made extensive outreach visits to schools in April and May. Summer hours began May 24. Nicki applied for grants to Kohls and ADM Cares, and received confirmation from Dennis Smith that ADM awarded \$5,000 for the Teacher in the Library program for the 2015/2016 school year.

Old Business:

- Nicki Seidl gave what will probably be the last update on the reconfiguration project. Frank Rosa from R.L. Sohol completed the general contractor punch list. Library Furniture International will complete the final furniture installation on June 16.

New Business:

- Elizabeth Topa motioned for adoption of the 2015 Annual Resolution Authorizing Public Library Non-Resident Cards, seconded by Deborah Pearson. The motion passed unanimously by roll call vote: 4 yes, 0 no, 2 absent.
- Elizabeth Topa motioned for adoption of Resolution 2015-1 Establishing Prevailing Wages for Public Works for the Evergreen Park Public Library, seconded by Deborah Pearson. The motion passed unanimously by roll call vote: 4 yes, 0 no, 2 absent.
- Tina Ward motioned for approval of Payment Application 05 from R.L. Sohol General Contractors, Inc., 14150 S Rte 30, Suite 201, Plainfield, IL in the amount of \$26,843.72, seconded by Deborah Pearson. The motion passed unanimously.
- Deborah Pearson motioned for approval of the Final Application of Payment from Library Furniture International, 1945 Techny Road, Unit 10, Northbrook, IL 60062 in the amount of \$4,000.00, seconded by Tina Ward. The motion passed unanimously.
- Deborah Pearson motioned for approval for the payment of additional services in supplemental meetings and bidding from Engberg Anderson, Inc, 1600 Golf Road, Suite 1200, Rolling Meadows, IL 60008 in the amount of \$2,600.00, seconded by Tina Ward. The motion passed unanimously. The Board thanked Joe Huberty, Partner; Shaun Kelly, Team Leader; and Josie Vega, Interior Designer for a successful partnership in reconfiguring the main floor of the library to better meet the needs of our community in a timely manner and under budget.
- Nicki Seidl distributed the FY2016 salary schedule and supporting documentation for further review.

Deborah Pearson updated the Library Board on the activities of the Evergreen Park Public Library Foundation. The block party fundraiser with Katie Quick's Band is scheduled for Saturday, August 8. Deborah reminded trustees that the fundraiser's success depends on involvement and urged everyone to invite family and friends. Participation is key!

There being no further business to discuss, Tina Ward motioned and Elizabeth Topa seconded to adjourn the meeting at 8:15 pm. The motion passed unanimously.

Respectfully submitted,



Nicki Seidl
Secretary Pro-Tem