

**Minutes of the Evergreen Park Public Library
Board of Trustees
Regular Meeting
Wednesday, July 8, 2015
7:00 p.m. – Library Lower Level**

The meeting was called to order at 7:15 pm by President Kim Shine. The following trustees were present, Vice President Virginia Chandler, Secretary Helen Tomczuk, and Trustee Deborah Pearson. Treasurer Elizabeth Topa and Trustee Tina Ward were absent with prior notification. Library Director Nicki Seidl was also present.

President Kim Shine led the assembly in the Pledge of Allegiance.

Virginia Chandler motioned to approve the Minutes of the Regular Board Meeting of July 8, 2015 seconded by Deborah Pearson. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance the board reviewed the financial statements for July 2015. Virginia Chandler motioned to accept the Treasurer's report for the audit, seconded by Deborah Pearson. The motion carried unanimously. Nicki Seidl advised the Board that the latest Illinois Metropolitan Investment Fund (IMET) correspondence reports that fraud recovery continues but that no further payments have been issued. The board reviewed the list of checks submitted for payment for July 2015. Helen Tomczuk motioned to approve the list of checks for payment of bills for July 2015, seconded by Virginia Chandler. The motion passed unanimously.

There was no public participation for the July Meeting.

Nicki Seidl presented the librarian's report in written format. The Illinois Century Network lost its funding, and so there would have been a monthly charge of \$76/month to keep the T1 line in addition to the \$216/month already being paid to AT&T for the circuit. The T1 line supplies the internet to the circulation terminals, so they can keep functioning if Comcast goes down. However, it's not worth almost \$1,000 a year for that seldom-used redundancy. Nicki cancelled the circuit through AT&T. The library is now completely dependent on the 100MB Comcast business connection. It is sufficient for the library needs, and if it goes down by law they have to fix it within four hours, unless the cause is catastrophic. The savings will be applied toward a necessary upgrade in the firewall.

Applied for and received a grant of \$4,995 from CSX to install a flat screen and audiovisual capability in the new activity room.

Whirlybirds clogged rooftop unit number two and caused a ceiling leak in the Children's department. Murphy & Miller addressed the issue.

Colley Elevator Co. is modifying the elevator pit ladder to comply with state code on July 8.

Artist / Author Tony Fitzpatrick is visiting on Wednesday, July 22 at 7:00 p.m.

Old Business:

- Deborah Pearson motioned to approve the FY2016 schedule, with the comment that the director should take advantage of opportunities to realize savings through staff attrition and volunteer assistance in view of anticipated increases to the minimum wage. Helen Tomczuk seconded. The motion passed unanimously.

New Business:

- Deborah Pearson motioned for Adoption of the Corporate Authorization Resolution designating Evergreen Bank Group as a Depository for the General Fund and Payroll account of the Evergreen Park Public Library. Seconded by Virginia Chandler. The motion passed unanimously.
- Virginia Chandler motioned for adoption of the Corporate Authorization Resolution designating First National Bank of Evergreen Park as a depository for the Special Reserve Fund of the Evergreen Park Public Library. Seconded by Deborah Pearson. The motion passed unanimously.
- Deborah Pearson motioned for Adoption of the Corporate Authorization Resolution designating First National Bank of Evergreen Park as a depository for the working cash fund of the Evergreen Park Public Library. Seconded by Virginia Chandler. The motion passed unanimously.
- Virginia Chandler, Deborah Pearson, and Helen Tomczuk will comprise the ad hoc committee to interview candidates to fill the board vacancy. The committee will interview prospective candidates on August 20.
- Helen Tomczuk motioned to close the library on Saturday, August 8, at 3 p.m. in preparation for the Ultimate Block Party Fundraiser, seconded by Deborah Pearson. The motion passed unanimously.
- Helen Tomczuk motioned to close the library on Friday, August 14 for staff in-service day, seconded by ~~Elizabeth Topa~~ Deborah Pearson. The motion passed unanimously.

Adjournment:

Deborah Pearson motioned to adjourn the meeting at 9:15 p.m., seconded by Virginia Chandler. The motion passed unanimously.

Helen Tomczuk