

**Minutes of the Evergreen Park Public Library  
Board of Trustees  
Regular Meeting  
Wednesday, April 8, 2015  
7:00 pm- Library Lower Level**

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The meeting was called to order at 7:15 pm by Treasurer Elizabeth Topa. The following trustees were present: Deborah Pearson, Kathy Savory, and Helen Tomczuk. Library Director Nicki Seidl was also present. President Kim Shine, Vice President Virginia Chandler, and Secretary Tina Ward were absent with prior notification.

Trustee Deborah Pearson led the assembly in the Pledge of Allegiance.

Helen Tomczuk motioned to approve the Minutes of the Regular Board Meeting of March 11, 2015. Deborah Pearson seconded the motion. The motion passed unanimously.

The Treasurer's Report was presented by Nicki Seidl. With her guidance, the Board reviewed the financial statements for March 2015. Helen Tomczuk motioned to accept the Treasurer's report for audit, seconded by Kathy Savory. The motion carried unanimously. Nicki Seidl advised the Board that the latest Illinois Metropolitan Investment Fund (IMET) correspondence reports that approximately 60-70% of member investment lost to fraud is expected to be recovered. The Board reviewed the list of checks submitted for payment for April 2015. Helen Tomczuk motioned to approve the list of checks for payment of bills for April 2015, seconded by Kathy Savory. The motion passed unanimously.

Laura Frey, a lifetime resident of Evergreen Park, attended the meeting. She noticed in the previous day's election that there was only one candidate for the Evergreen Park Public Library Board of Trustees, although there were two openings. She was interested in experiencing a board meeting.

Nicki Seidl presented the librarian's report in written format. Part-time Circulation Clerk Katie Zimmerman accepted a full-time internship. The Library is advertising for a replacement. The new computer room is operable, and patron comments have been favorable. The telephone system malfunctioned over a weekend, but was salvaged by two AA batteries and a reset. The new wireless network infrastructure has been deployed. The elevator flunked inspection, due to state regulations in effect January 1, 2015. The Library is working with Colley Elevator to attain compliance before the next inspection. The Illinois Roof Consulting Association has been contacted to perform the annual inspection of the roof. Murphy & Miller noted and supplied pictures that the front burner insulation and regulator plates have corroded on the rooftop units and require replacement, a normal occurrence. During replacement they will check the integrity of the heat exchangers, which are under warranty until 2016.

**Old Business:**

- Nicki Seidl gave an update on the reconfiguration project, which is scheduled to complete by the end of April.

**New Business:**

- Helen Tomczuk motioned Payment Application 3 from R.L. Sohol General Contractors, Inc., 14150 S Rte 30, Suite 201, Plainfield, IL in the amount of \$81,074.92, seconded by Deborah Pearson. The motion passed unanimously.

- Helen Tomczuk motioned to approve revisions to the Video Game Collection Use Policy, seconded by Kathy Savory. The motion passed unanimously.
- Nicki Seidl reported that the Library received a suspension notice from the Illinois Department of Commerce and Economic Opportunity for the Eliminate the Digital Divide grant 14-62110, requiring the Library to cease incurring additional obligations, costs or spending any further grant funds until further notice.
- Nicki Seidl distributed a revision of the Library's Computer and Internet Use Policy which has been reviewed by the Library's attorney. The revision acknowledges that the Library uses technology protection measures on any of its computers with Internet access. The Library Board requested assurance that the public would be given sufficient notice, when and if the policy is approved. Furthermore, the library card application for children under age 18 will be changed so that a parent will check a box to signify his/her child is not permitted to use Library computers to access the Internet. This action would replace the signed waivers currently required for all children under age 18 to use the Internet at the library. The revised Computer Use and Internet Safety Policy will be placed on the May 2015 agenda for approval.
- Kathy Savory motioned for approval of the FY2016 ILLINET/OCLS Services Program Agreement, seconded by Helen Tomczuk. The motion passed unanimously.

Deborah Pearson updated the Library Board on the activities of the Evergreen Park Public Library Foundation. The Spelling Bee for Adults is Thursday, April 30. The block party fundraiser with Katie Quick's Band is scheduled for Saturday, August 8.

Helen Tomczuk led the group in thanking Kathy Savory for her service to the community as a trustee on the Library Board for the past two years.

There being no further business to discuss, Kathy Savory motioned and Helen Tomczuk seconded to adjourn the meeting at 8:10 pm. The motion passed unanimously.

Respectfully submitted,



Nicki Seidl  
Secretary Pro-Tem